

**GOVERNMENT OF KERALA****Home(S)Department
NOTIFICATION****G.O.(P)No.47/2025/HOME Dated,Thiruvananthapuram,10-04-2025**

S.R.O No...../2025.- In exercise of the powers conferred by sub-section (1) and sub section (2) of section 64 of The Bharatiya Nagarik Suraksha Sanhita, 2023 (Central Act 46 of 2023), the Government of Kerala hereby make the following rules, namely :-

Rules

1. *Short title and commencement:-* (1) These rules may be called The Kerala Procedure for Service of Summons Rules, 2025.

(2) They shall come into force at once.

2. *Definitions.-* In these rules, unless the context otherwise requires,-

(a) “Sanhita” means the Nagarik Suraksha Sanhita, 2023;

(b) “Register” means the register of summons maintained under rule 4.

3. *General Principles for Service of Summons by police officer:-*

(1) Upon receipt of any Summons issued by a Court at the Police Station, the Police Officer shall serve the summons directly or through electronic mode such as email, Whatsapp or Telegram.

(2) When the summons is received in the Police Station, the officer in charge of the police station shall duly entrust it to a police personnel for serving the Summons.

4. *Register of Summons.-* Each police station shall maintain a Register of Summons for the purpose of sub-section (1) of section 64 of the Sanhita in the form appended to these rules.

5. *Manner of service of Summons.-* (1) The Serving Officer shall ensure proper acknowledgement of the person receiving the summons on one of the duplicates and return the same to the issuing Court through the officer incharge of the police station along with report of service of Summons mentioning therein the manner of service or otherwise.

(2) In case summons is served by electronic mode, then the printout from such electronic device shall be taken out and forwarded to the issuing Court duly attested by the officer incharge of the police station along with report

of service of Summons.

6. *Service of e-Summons.*- On receipt of an e-Summons, bearing the Court's seal or digital signature is received at the police station, the Officer incharge of Police Station shall take a printout and serve the Summons as provided in rule 3.

FORM

(Under rule 64)

Register to be kept at Police Station

Sl No	By whom issued	Date of issue	Nature of Summons and Cause Reference	Name and Address of the person Summoned (Mob.Number, Mail, etc)	Date & Hour of receipt by Police Station	Date of Posting/Appearing	Date and Hour of endorsement for service	How, when by whom and manner of service	Why not served / executed	Remarks
1	2	3	4	5	6	7	8	9	10	11

By order of the Governor,
BISHWANATH SINHA
ADDITIONAL CHIEF SECRETARY

Explanatory Note

(This does not form part of the notification but is intended to indicate its general purport.)

Sub- section (1) of section 64 of the Bharatiya Nagarik Suraksha Sanhita, 2023 empowers the State Government to make rules regarding the details to be entered in the Register of Summons to be maintained in every police station. Sub section (2) of section 64 of the Bharatiya Nagarik Suraksha Sanhita, 2023 (Central Act 46 of 2023) empowers the State Government to make rules regarding the form and manner in which Summons issued by a Court and received at a police station may be served by electronic communication.